



TO: **VHSL STATE VOLLEYBALL SEMIFINAL SCHOOLS**  
 FROM: Joyce Sisson, Assistant Director  
 RE: Information for "Final Four" at the Siegel Center  
 DATE: November 2009

**CONGRATULATIONS** on your quarterfinal victory! Staffs at the VHSL and Siegel Center have been working with our tournament director, Bob Stratton, to make this year's tournament in Richmond a great experience for all teams and their followers. Please read on for information that will help you prepare for your trip to Richmond. Please call me if you have any questions at all.

All semifinal and championship games will be played at the Alltel Pavilion at the Stuart C. Siegel Center on the campus of Virginia Commonwealth University, 1200 West Broad Street, in Richmond, Virginia. Semifinals will be played on Friday, November 17. All championship games will be contested on Saturday, November 18.

Contact the individuals listed below for information or assistance as you plan your trip to Richmond.

<b>VHSL State Tournament Director</b>	Bob Stratton, AD Hanover, HS 10307 Chamberlayne Rd. Mechanicsville, VA 23116	Athletic Office: (804) 723-3750 School: (804) 723-3700 Home: (804) 755-1320 Cell: (804) 347-7528 Email: <a href="mailto:rstratton@hanover.k12.va.us">rstratton@hanover.k12.va.us</a>
<b>VHSL Staff Contacts</b>	Joyce Sisson, Assistant Director  Tom Dolan, Assistant Director  Faustina Lee, Administrative Assistant	Email: <a href="mailto:jsisson@vhsl.org">jsisson@vhsl.org</a> Cell: (540) 903-2670  Email: <a href="mailto:tdolan@vhsl.org">tdolan@vhsl.org</a> Cell: (757) 645-8658  Email: <a href="mailto:flee@vhsl.org">flee@vhsl.org</a> Phone: (434) 977-8475

**TEAM HOTELS** -- Rooms have been blocked at the following hotels. Make sure you are familiar with the VHSL team reimbursement policy for volleyball. Schools eligible for rooms (based on the VHSL reimbursement policy) will be authorized seven (7) rooms at the hotel listed.

HOTEL	ADDRESS	CONTACT	AMENITIES	RATE	DISTANCE
<b>Courtyard by Marriott Richmond West</b>	6400 West Broad Street Richmond, Virginia 23230	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <a href="#">m</a> <b>Assistant Contact:</b> Kiki Ferguson 804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	Indoor whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$89.00 King/Double plus tax</b>	5.7 miles
<b>SpringHill Suites by Marriott Virginia Center</b>	9701 Brook Road Glen Allen, VA 23059	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <a href="#">m</a> <b>Assistant Contact:</b> Kiki Ferguson	Complimentary deluxe breakfast; indoor pool, microwaves & mini-refrigerator in every room, 24	<b>\$84 King Suite \$89 Double Suite plus tax</b>	8.7 miles

		804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	hour Market Café, free parking, free high speed internet, fitness center		
<b>Courtyard by Marriott Richmond Northwest</b>	3950 Westerre Parkway Richmond, VA 23233	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <a href="#">m</a> <b>Assistant Contact:</b> Kiki Ferguson 804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	Indoor pool & whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$84.00 King/Double plus tax</b>	9 miles

**PRACTICE AT THE TOURNAMENT SITE** -- Practice at the Siegel Center is not allowed. Contact the Tournament Director for information about local practice options.

**STUART C. SIEGEL CENTER** -- The Siegel Center is located at 1200 West Broad Street in Richmond, Virginia. Directions and overview maps are included with this document.

- On the day of your game, your team bus may park on Marshall Street behind the Siegel Center.
- Teams will be allowed entry via the ramp at the northwest corner of the Siegel Center. Only those individuals listed in the tournament program will be admitted through this entrance. The same entrance should be used for entry for all games played at the Siegel Center. Coaches will receive credentials that will permit them access to the hospitality area. Someone from the tournament staff will be on hand to assist you at the Siegel Center.
- Do not bring practice volleyballs to the Siegel Center. VHSL will provide all volleyballs needed.

Additional information is provided on the following pages. Items are listed alphabetically. All necessary forms are included in this packet and/or posted in the volleyball section of the VHSL web site. Most forms can be completed electronically and printed or emailed. Please call me if you have any questions or need additional information.

**Again, congratulations on a great season, and good luck as you continue on the path to a state championship!**

# DON'T FORGET!

## APPROVED TEAM HOTELS

HOTEL	ADDRESS	CONTACT	AMENITIES	RATE	DISTANCE
<b>Courtyard by Marriott Richmond West</b>	6400 West Broad Street Richmond, Virginia 23230	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <b>Assistant Contact:</b> Kiki Ferguson 804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	Indoor whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$89.00 King/Double plus tax</b>	5.7 miles
<b>SpringHill Suites by Marriott Virginia Center</b>	9701 Brook Road Glen Allen, VA 23059	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <b>Assistant Contact:</b> Kiki Ferguson 804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	Complimentary deluxe breakfast; indoor pool, microwaves & mini-refrigerator in every room, 24 hour Market Café, free parking, free high speed internet, fitness center	<b>\$84 King Suite \$89 Double Suite plus tax</b>	8.7 miles
<b>Courtyard by Marriott Richmond Northwest</b>	3950 Westerre Parkway Richmond, VA 23233	Angie Cavuoto 804-205-6875 <a href="mailto:angela.cavuoto@marriott.com">angela.cavuoto@marriott.com</a> <b>Assistant Contact:</b> Kiki Ferguson 804-346-5427 x625 <a href="mailto:kiki.ferguson@marriott.com">kiki.ferguson@marriott.com</a>	Indoor pool & whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$84.00 King/Double plus tax</b>	9 miles

## SPECTATOR HOTELS

HOTEL	ADDRESS	CONTACT	AMENITIES	RATE	DISTANCE
<b>Courtyard by Marriott Richmond West</b>	6400 West Broad Street Richmond, Virginia 23230	<a href="#"><u>BOOK ONLINE NOW!</u></a> Or call 804-282-1881 <b>*Please ask for the “VHSL Spectator” rate to receive discount.*</b>	Indoor whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$84.00 King with Sleeper plus tax</b>	5.7 miles
<b>SpringHill Suites by Marriott VA Center</b>	9701 Brook Road Glen Allen, VA 23059	<a href="#"><u>BOOK ONLINE NOW!</u></a> Or call 804-266-9403 <b>*Please ask for the “VHSL Spectator” rate to receive discount.*</b>	Complimentary deluxe breakfast; indoor pool, microwaves & mini-refrigerator in every room, 24 hour Market Café, free parking, free high speed internet, fitness center	<b>\$89.00 King Suite with Sleeper plus tax</b>	8.7 miles
<b>Courtyard by Marriott Richmond Northwest</b>	3950 Westerre Parkway Richmond, VA 23233	<a href="#"><u>BOOK ONLINE NOW!</u></a> Or call 804-346-5427 <b>*Please ask for the “VHSL Spectator” rate to receive discount.*</b>	Indoor pool & whirlpool, 24 hour Market Café, restaurant open for breakfast, free parking, free high speed internet, fitness center	<b>\$84.00 King with Sleeper plus tax</b>	9 miles

## POST-GAME INTERVIEWS

All post-game interviews will be conducted in the Terry Sisisky Media Room. No interviews will be conducted on the volleyball court. Ten minutes after each game has concluded, each participating school is asked to have the head coach and one player report to the media room for interviews if requested. Please cooperate with the media, as it helps to provide positive coverage for your school and the entire tournament.

**TEAM PHOTOGRAPHERS** – If your school has contracted with an individual or company to provide photographic services, your school must contact the tournament director and provide the name of that individual. The photographer must contact the director to request credentials that will allow floor access. No one will be permitted on the court unless properly credentialed.

**TEAM PICTURES** – Immediately following the awards presentation on Saturday, teams will be escorted to the warm-up areas where parents may take team pictures.

**SPECTATORS** – Individuals who wish to remain standing throughout the course of the match may do so only in designated areas. School administrators shall see that their spectators do not assemble around the edge of the court prior to the game or go onto the court at the conclusion of the game. Spectators will NOT be allowed on the playing court at the conclusion of any match. Spectators are expected to observe the etiquette and traditions of the sport, and to behave at all times in a manner which is respectful of all players, coaches, officials, tournament personnel, and each other. Spectators who fail to do so will be asked to leave the Siegel Center. School administrators should be sure to convey this information to your team followers prior to coming to the Siegel Center.

# 2009 VOLLEYBALL CHAMPIONSHIPS

**Quarterfinals hosted by Region Champions on Tuesday, November 17, 2009**

AAA				AA			A		
(1)	N1	vs.	NW2	IV #1	vs.	III #2	D #1	vs.	C #2
(2)	E1	vs.	C2	II #1	vs.	I #2	B #1	vs.	A #2
(3)	C1	vs.	E2	III #1	vs.	IV #2	C #1	vs.	D #2
(4)	NW1	vs.	N2	I #1	vs.	II #2	A #1	vs.	B #2

## SIEGEL CENTER SCHEDULE

(Quarterfinal Winners)

Game #	Wednesday, November 18, 2009				
(5)	6:00 p.m.	AAA Boys Semi	Eastern Champion	vs.	Central Runner-up
(6)	8:00 p.m.	AAA Boys Semi	Central Champion	vs.	Eastern Runner-up
Thursday, November 19, 2009					
(7)	6:00 p.m.	AAA Girls Semi	Winner (1)	vs.	Winner (2)
(8)	8:00 p.m.	AAA Girls Semi	Winner (3)	vs.	Winner (4)
Friday, November 20, 2009					
(9)	12:00 p.m.	A Girls Semi	Winner (1)	vs.	Winner (2)
(10)	2:00 p.m.	A Girls Semi	Winner (3)	vs.	Winner (4)
(11)	4:00 p.m.	AA Girls Semi	Winner (1)	vs.	Winner (2)
(12)	6:00 p.m.	AA Girls Semi	Winner (3)	vs.	Winner (4)
(13)	8:00 p.m.	AAA BOYS FINAL	Winner (5)	vs.	Winner (6)
Championship Saturday – November 21, 2009					
(14)	9:30 a.m.	A GIRLS FINAL	Winner (9)	vs.	Winner (10)
<b>11:00 a.m. – SPORTSMANSHIP ... DIG IT!</b> Exhibition by 3-time U.S. Volleyball Olympian, Stacy Sykora					
(15)	12:30 p.m.	AA GIRLS FINAL	Winner (11)	vs.	Winner (12)
(16)	2:30 p.m.	AAA GIRLS FINAL	Winner (7)	vs.	Winner (8)

## ADDITIONAL VHSL STATE TOURNAMENT INFORMATION

**ADMISSION TICKETS** -- Please share this information with your fans and students. All tickets for matches at the Siegel Center are \$10.00. Children six years or younger are admitted free if accompanied by an adult. No seats are reserved. Fans who exit the Siegel Center will be required to pay to reenter. The Siegel Center will not be cleared between matches. The ticket office is located on the West end of the Siegel Center. Doors will open to the public one hour before the first game each day.

**AUTHORIZED TEAM ADMITTANCE LIST** -- Only individuals listed in the program as players or coaches will be permitted on the team bench. There will be 15 chairs available.

**AWARDS** -- Wachovia Bank, a VHSL corporate sponsor, donates all medals, trophies and certificates. An awards ceremony will be conducted immediately following each championship match. Medals will be presented to each PLAYER (maximum of 20) on the champion and runner-up teams. Additional medals (if there are fewer than 20 players) will be provided to the coach for distribution to assistant coaches, managers and other non-player team personnel. Champion and runner-up trophies will be presented to the Head Coaches of the champion and runner-up teams. Principals and athletic directors of participating schools may be asked to participate in the awards ceremony.

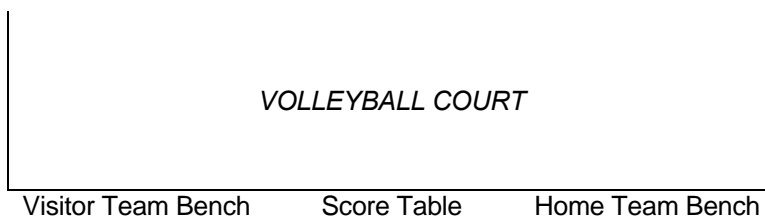
**BALLOONS** -- Balloons are not allowed in the Siegel Center.

**BANDS** -- School pep bands with adult supervision are permitted at games with the following provisions.

- 1) Complete the "Authorized Spirit Group Admittance List" (on the VHSL web site) and present to the attendant at the Team Entrance (loading dock, lower level, northwest corner of the building). The first 20 members and one director are admitted free of charge. All others must have an admission ticket.
- 2) Must be seated in the area designated by the Director (not on the arena floor);
- 3) May perform only before and after each game/match, and during time-outs.
- 4) Shall not use instruments as noisemakers at any time.

**BANNERS** -- VHSL does not permit any banners which block the view of spectators or which are not in the spirit of good sportsmanship; otherwise banners may be affixed if approved by the Site Director.

**BENCH ASSIGNMENTS** -- All competing schools are pre-assigned in pairings and are pre-assigned as "home" or "visitor" teams. There shall be no choice of bench at the beginning of any tournament matches. The home team shall be assigned to the bench to the right of the score table (when facing the court). The visitor team shall be assigned to the bench to the left of the score table.



**CHEERLEADERS** -- A maximum of 20 cheerleaders from each participating school may enter via the Team Entrance (loading dock, lower level, northwest corner of building). Cheerleaders must be listed on the "Authorized Spirit Group Admittance List." There are no dressing facilities available.

**CONCESSION SALES** -- Host facility will provide concessions.

**CONFETTI** -- Confetti is not allowed. Schools whose patrons throw confetti will be asked to assist with the cleaning of the facility.

**DRESSING ROOMS** -- Site Director will assign dressing rooms for competing schools and game officials.

**FACILITY USE** -- The Siegel Center will be open one hour prior to game time.

**GAME BALLS** -- Game ball for the Final-Four is the **WILSON OPTIMA VOLLEYBALL**.

**GAME OFFICIALS** -- Four-person crews are pre-assigned by VHSL staff.

**GATORADE** -- Is the official drink product for VHSL games. Only **Gatorade** coolers and cups may be on the sidelines for every state tournament game.

**HOSPITALITY** – A hospitality area will be available on Friday and Saturday in the Board of Visitors Room on the lower level of the Siegel Center. All credentialed coaches will be admitted. Food and beverage from the hospitality room must be consumed in the hospitality room and will not be permitted in other areas of the Siegel Center.

**HOTELS** -- Rooms for volleyball teams have been blocked at the hotels shown on the first page. A list of Richmond area hotels offering a reduced rate for team followers and fans has been posted on the VHSL web site -- select "Volleyball" from the drop-down menu, then click on "Volleyball Championships Info."

**MEDIA INTERVIEWS** -- All post-game interviews will be conducted in the Terry Sisisky Media Room. Tournament personnel will notify coaches of media requests shortly after teams have retired to their locker rooms. Please cooperate with the media, as it helps to provide positive coverage for your school and the entire tournament.

**MEDIA PASSES** -- Obtained from Mike McCall, VHSL Media Coordinator (mmccall@vhsl.org).

**NATIONAL ANTHEM** -- Will be played prior to the first match each day. The Site Director will provide Anthem.

**NOISEMAKERS** – Artificial noisemakers will not be permitted in the Siegel Center. Anyone using these items will be directed to leave the facility.

**PARKING** -- Team busses may park on Marshall Street (behind/north of the Siegel Center) on the day of their game(s). All other vehicles must park in one of the parking garages (\$5.00) or in an available, legal, on-street spot. **Please pay close attention to informational signs and those that designate parking restrictions.**

**POST-MATCH PROCEDURES** – Immediately following the conclusion of each match, players from each team will form a line, led by team captains, and will proceed immediately to a post-match handshake with each member of the opposing team. Coaches will also participate in this process. This should be done PRIOR to any other celebration or team activity. Following the handshake, teams may huddle briefly and then should immediately collect all equipment, police their team area, and leave the vicinity. No spectators will be permitted on the court or near the team benches. Awards will be presented at the conclusion of each championship match (after the teams have completed the post-match handshake).

**POSTPONEMENTS** -- In the event unusual weather conditions prevent a majority of teams arriving at the state site on time, the Site Director with approval from the VHSL Director has the authority to rearrange the original schedule to allow the late arrival teams the latest possible scheduled playing time. When the Site Director determines that the state tournament cannot expediently be postponed, the tournament will be played if a majority of teams are at the tournament site. Postponed games can be played on Sunday with permission of the VHSL Executive Director in consultation with the League and/or Group Board Chairman and **provided there is no local school board policy to prevent a participating school from playing on Sunday.** **School teams SHALL bring with them a written letter from the Principal that the team may play on Sunday.**

**SECURITY** -- Following is an excerpt from the Siegel Center security procedures:

2009 Security Measures at  
The Alltel Pavilion at the Stuart C. Siegel Center

In an ongoing effort to ensure the safety of our guests, participants, and staff, the following security measures will be in place for the Alltel Pavilion at the Stuart C. Siegel Center.

**Prohibited Items:**

Alcohol	Food & Beverages	Umbrellas
Backpacks	Sport Bags	Coolers, Bottles, Cans
Weapons (of any kind)	Video Cameras(most events)	Empty Containers
Laser Pointers	Artificial Noise Makers	Banners/Flags on sticks or poles

**Allowable Items:**

Purses/Pocketbooks	<i>All bags and allowable items subject to search</i>	
Pagers	Fanny Packs	Cell Phones
Still Cameras	Diaper Bags	Binoculars

These security measures are based upon federal, state, and local law agency recommendations and are designed to increase the safety and security of each and every guest and participant at our events.

VCU thanks you for visiting the Alltel Pavilion at the Stuart C. Siegel Center.

**SOUVENIR PROGRAMS** -- The official VHSL State Volleyball Tournament Program will be available at the Siegel Center. Program cost is \$5.00. Complimentary copies of the program will be shipped to all participating teams after November 22.

**SOUVENIR MERCHANDISE** -- Martin Screen Prints of Virginia Beach (800-899-5416) is the official supplier of all VHSL tournament merchandise. MSP will be on-site at the Siegel Center.

**SPECTATOR SEATING** – The Site Director will designate the areas for spectator seating for matches at the Siegel Center. Though all seating is General Admission, spectators are encouraged to sit in the designated areas. All spectators must be seated in the bleachers. Areas will be designated for students or other patrons who may wish to remain standing throughout the match. Standing and/or sitting in the aisles is not permitted. Spectators will NOT be allowed on the playing court at the conclusion of any match.

**SPECTATOR SUPERVISION** -- The administrators of competing schools are responsible for the organization, management and supervision of their students and spectators before, during and following each contest. Principals and athletic directors from each participating school are asked to introduce themselves to the site director prior to the start of the match, and to let the site director know where they will be seated during the match. This will help tournament personnel locate them should their assistance be required in resolving any problems involving their school's fans. Administrators from participating schools must help in ensuring that their school's followers behave appropriately. Particular attention should be paid to the behavior of fans sitting behind or near the opposing team's bench area, as well as to areas in which fans from opposing teams are seated in close proximity to one another. Taunting, baiting, booing of cheerleaders, throat-slashing and other gestures directed at opponents or opponents' fans, and any other behavior intended to ridicule, threaten, intimidate or demean officials, players, coaches, cheerleaders or team followers should not be tolerated. Behaviors often seen in televised college and professional contests are not acceptable. Keep in mind that this is a high school competition intended to provide a framework in which our student athletes learn valuable lessons about ethics, integrity and respect. The price of admission is not an entitlement to behave badly. **Spectators are expected to observe the etiquette and traditions of the sport as well as the VHSL Sportsmanship Guidelines for State Events (on the VHSL website). Respect is the key -- insist on it.**

Administrators shall see that their spectators do not assemble around the edge of the court prior to the game or go onto the court at the conclusion of the game. Spectators will not be allowed on the courts at any time. Opportunities for pictures will be provided at the conclusion of each championship awards ceremony. Each school administrator shall make sure that his/her staff/fans know the VHSL guidelines of sportsmanship and the regulations for the state

tournament games. **REMINDER: Responsibility of payment for any property damages to the host institution must be borne by the school(s) causing the damage.**

**SPORTSMANSHIP AWARD** – There will be a sportsmanship committee in place to evaluate the conduct of teams and team followers. The committee will determine whether or not to award a sportsmanship trophy.

**TEAM ENTRANCE** -- The team entrance is located at the lower level, northwest corner of the Siegel Center. Players, coaches, cheerleaders, performing groups and game officials may use this entrance.

**TEAM PHOTOGRAPHERS** – If your school has contracted with an individual or company to provide photographic services, your school must contact the tournament director and provide the name of that individual. The photographer must contact the director to request credentials that will allow floor access. No one will be permitted on the court unless properly credentialed.

**TEAM PICTURES** – Immediately following the awards presentation on Saturday, teams will be escorted to the warm-up areas where parents may take team pictures.

**TEAM PRACTICE** – Teams may not practice at the Siegel Center prior to the tournament.

**TEAM PERSONNEL** -- No more than 20 players, coaches, managers and trainers as listed in the official program and one bus driver will be admitted without charge via the Team Entrance. There will be 15 seats provided at the bench. Spectators, cheerleaders, parents, school administrators are not team personnel. A pass gate on the upper level is available for those with an acceptable pass and proper identification.

**TEAM SUPPLIES** -- Teams shall provide their own towels, locker locks, training tape and other training supplies, half-time refreshments, home uniforms and visitor uniforms. No towels or laundry service will be provided. The host site will provide ice. Practice volleyballs and game balls will be provided by VHSL.

**TEAM TRAVEL REIMBURSEMENT** -- Special forms (provided by VHSL staff to each school) must be submitted to VHSL Office by December 8. VHSL will distribute payments in June.

**TRAINING ROOM** -- A Certified Athletic Trainer and training room facilities will be available to all participating teams. Teams shall provide all of their needed training supplies.

**VIDEO TAPING/FILMING** -- (1) A competing school desiring to videotape/film a game in which that school competes must receive permission in advance from the Site Director. Schools not competing in the game shall not tape/film the game. Under no conditions may the tape/film be used for scouting purposes by schools other than those involved in the game, be used to second guess decisions made by the game officials, be sold, rented or loaned for commercial purposes. (2) Spectators may take short clips of action; however permission must be granted by the Site Director to tape/film the entire event. If permission is granted it is with the understanding that the tape/film may not be sold, leased, borrowed or rented for commercial purposes. The Site Director will not permit spectators to interfere with the view of other spectators or news media personnel covering the activity.

**VHSL RECOGNIZED PASSES** -- Members in the following organizations who present this year's membership card and a photo ID will be admitted free of charge. Faculty, district, regional, "Allied," and "Associate" cards will not be honored. Recognized organizations are VHSCA Life Member, VIAAA Life Member, VHSCA, VIAAA, VHSL Honored Guest, VHSL, VSBA and VATA. At the Siegel Center, enter the VHSL Pass Gate on the upper level, east side of the building (near the tower).

#### **WARM-UP SCHEDULE FOR FIRST MATCH IN SESSION –**

- Officials/Captains' Conference will begin 30 minutes prior to the scheduled start time for the first match.
- **Timed warm-ups will begin 28 minutes prior to the scheduled start time for the first match.**
  - First 8 minutes -- Both teams warm-up on their half of the court.
  - At 12 minutes -- The team to serve 1st uses the full court. The other team may use any area outside the court.

- At 7 minutes -- The team to receive uses full court. The other team may use any are outside the court.
- At 2 minutes -- Both teams use court to practice serves. Both teams are expected to return the opponent's volleyballs during the practice serves.
- 8 minutes prior to scheduled start of first match (10:52 a.m.) – Welcome followed by sportsmanship statement.
- 7 minutes prior (10:53 a.m.) – Team introductions
- 2 minutes prior (10:58 a.m.) – National Anthem

**WARM-UP SCHEDULE FOR SECOND or SUBSEQUENT GAME(S) IN SESSION (Two Courts) --**

- Teams will warm-up on side courts. Warm-ups may begin once the first game has begun in the match preceding theirs, and may continue until 5 minutes after the last match of the preceding session ends.
- Teams will be escorted to the playing court by tournament personnel.
- Officials will meet with captains and coaches 5 minutes after conclusion of previous 2-match session, or 20 minutes prior to scheduled start time, whichever is later.
- Teams will be permitted the 5-5-2 warm-up on the court
- Welcome and sportsmanship statements – 6 minutes prior to start
- Team introductions – 5 minutes prior to start

**QUESTIONS?** -- Contact the VHSL State Tournament Director or the VHSL office.

GOOD LUCK IN THE TOURNAMENT!

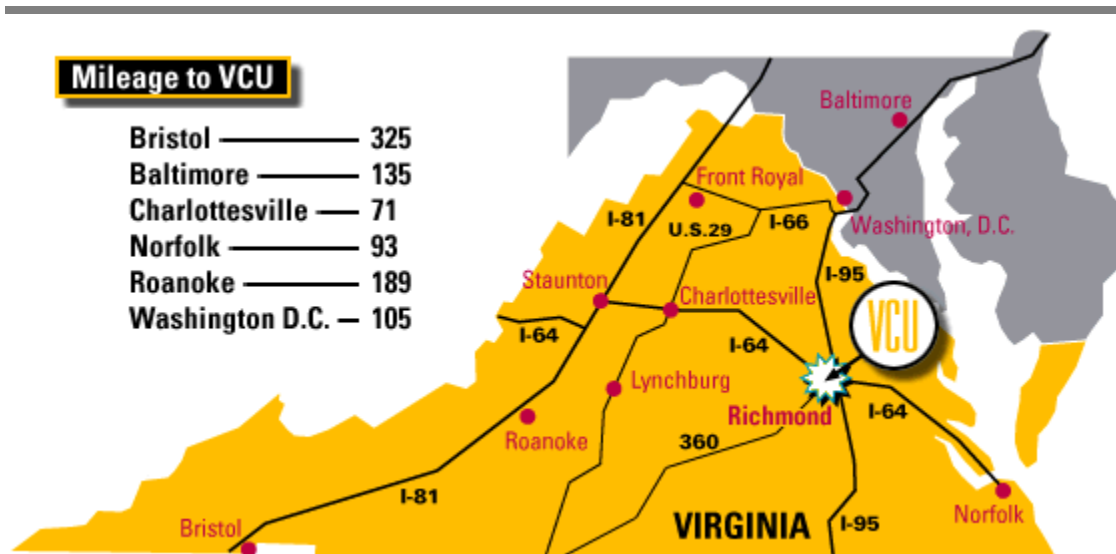
## AWARDS CEREMONY

An awards ceremony will be conducted immediately following the championship game. At the game's conclusion, members of each team must participate in a post-match handshake with the other team (see "Post-match Procedures" above).

Awards will be presented in the following order:

1. Sportsmanship Award – The coach or other representative of the winning school will accept this award (if present and if awarded).
2. Runner-up Medals – Medals will be presented to each PLAYER on the runner-up team (maximum of 20). Each player will be announced and will come forward to accept the medal. Medals for coaches, assistant coaches, managers, statisticians, and other team personnel will be provided to the school. If more than 20 medals are needed, the school may order additional medals by contacting Faustina Lee at the VHSL office.
3. Runner-up Trophy – The runner-up trophy will be presented to the Head Coach of the runner-up team.
4. Championship Medals – Medals will be presented to each PLAYER on the runner-up team (maximum of 20). Each player will be announced and will come forward to accept the medal. Medals for coaches, assistant coaches, managers, statisticians, and other team personnel will be provided to the school. If more than 20 medals are needed, the school may order additional medals by contacting Faustina Lee at the VHSL office.
5. Championship Trophy – The Championship trophy will be presented to the Head Coach of the winning team.

## THE ROAD TO RICHMOND



## DIRECTIONS TO SIEGEL CENTER

### Virginia Commonwealth University - Academic Campus Map

#### Stuart C. Siegel Center - 1200 West Broad St.

**Directions:** Directions to the Siegel Center and ALLTEL Pavilion:

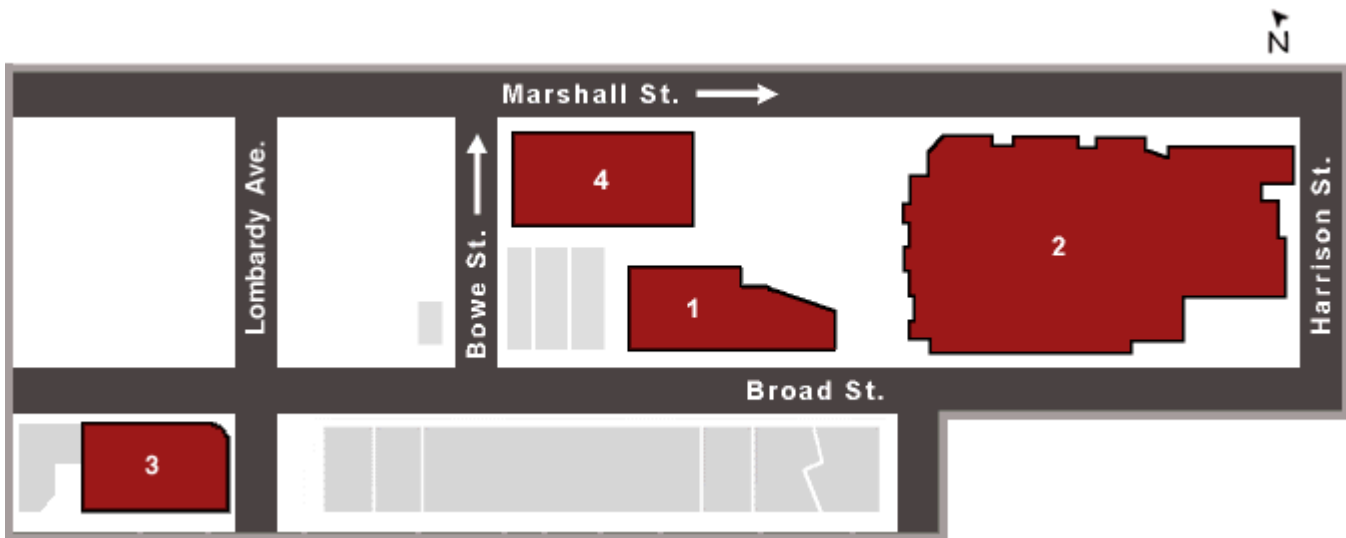
##### **I-95 South/I-64 East (I-95 and I-64 merge)**

1. Take exit #76B for Belvidere Street
2. Turn left off exit ramp on to Leigh Street
3. Go to 1st traffic light, turn right onto Belvidere Street
4. At the 3rd traffic light, turn right onto Broad Street
5. The Siegel Center is on the right after the third traffic light

##### **I-95 North/I-64 West**

1. Take exit #76A Chamberlayne and get in the left lane on exit ramp
2. Turn left at the traffic light
3. After crossing the bridge, bear right onto St. Peter's Street
4. At the stop sign, turn right onto Leigh Street
5. Turn left at the first traffic light onto Belvidere Street
6. At the 3rd traffic light, turn right onto Broad Street
7. The Siegel Center is on the right after the third traffic light

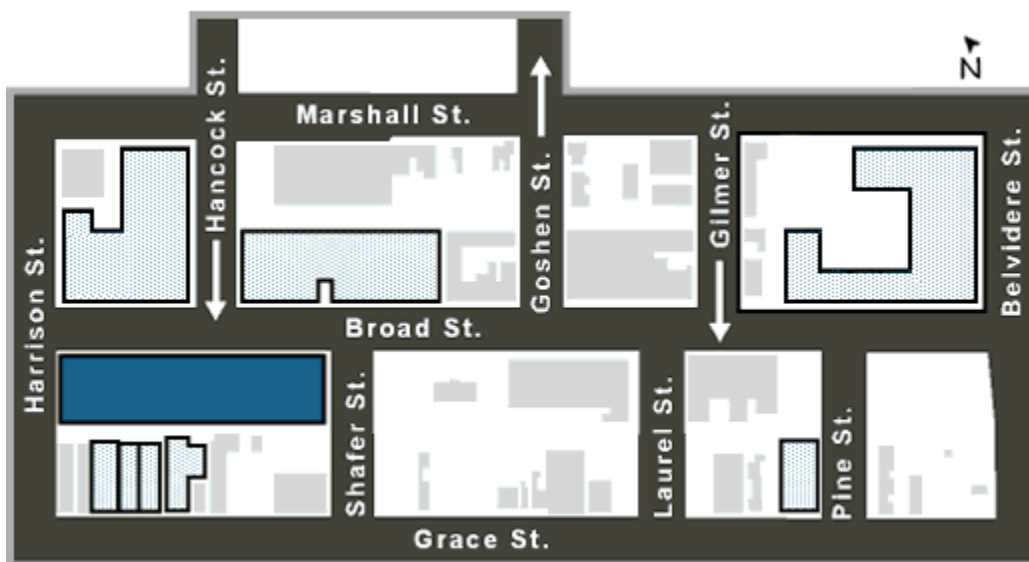
## SIEGEL CENTER AREA MAP



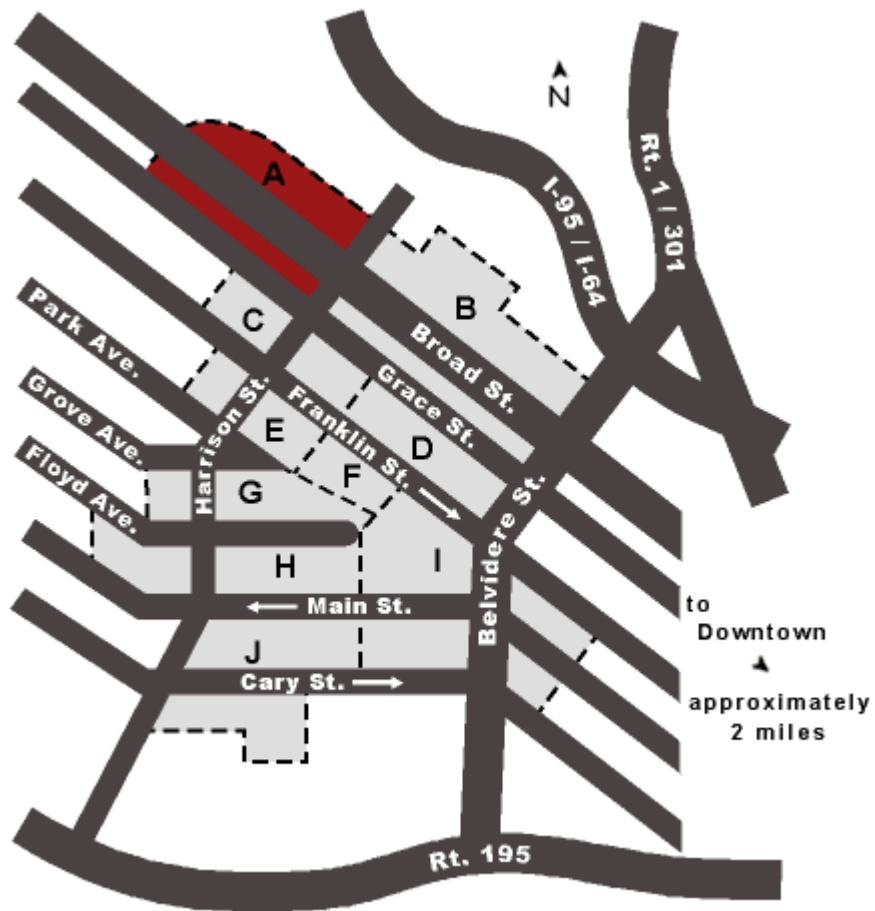
1. [Sports Medicine Building](#), 1300 W. Broad St.
2. [Stuart C. Siegel Center](#), 1200 W. Broad St.
3. [Lombardy Building](#), 612 N. Lombardy.
4. [Bowe Street Parking Deck](#), 609 Bowe St.

## BROAD STREET PARKING DECK

(Across from Siegel Center - On Broad St. between Harrison and Shafer)



## VCU CAMPUS OVERVIEW



- A. [Siegel Center Region](#)
- B. [Broad Street Region](#)
- C. [Franklin Street Northwest Region](#)
- D. [Franklin Street Northeast Region](#)
- E. [Hibbs/Singleton Center/Pollak Region](#)
- F. [Shafer Court Region](#)
- G. [Cabell Library Region](#)
- H. [School of Business/University Student Commons Region](#)
- I. [Monroe Park Region](#)
- J. [Cary Street Region](#)

## REQUEST FOR STATE CHAMPIONSHIP TEAM TRAVEL REIMBURSEMENT

(Baseball, Basketball, Cheer, Field Hockey, Football, Soccer, Softball, Volleyball)

(REPRODUCE THIS FORM AS NEEDED FOR EACH TRIP TAKEN BY SCHOOL TEAM.)

Within ONE WEEK following the State Championship submit this completed report to the VHSL Assistant Director overseeing the event. If your team required overnight accommodations, you must complete BOTH pages of this form and include the original paid motel receipt. A reimbursement check and financial overview will be sent to each qualifying school in June of that school year.

TRAVELING SCHOOL: \_\_\_\_\_ SPORT: \_\_\_\_\_

TOURNAMENT SITE: \_\_\_\_\_ TOURNAMENT DATES: \_\_\_\_\_

DATE OF REQUEST: \_\_\_\_\_ NUMBER IN TRAVELING PARTY: \_\_\_\_\_

NAME OF MOTEL: \_\_\_\_\_ MOTEL PHONE NUMBER: \_\_\_\_\_

MOTEL LOCATION (CITY): \_\_\_\_\_

<u>DAY</u>	<u>DATE</u>	<u>MILES TRAVELED</u>	<u>NUMBER MOTEL ROOMS USED**</u>	<u>COST OF MOTEL ROOMS USED**</u>
Monday	_____	_____	_____	_____
Tuesday	_____	_____	_____	_____
Wednesday	_____	_____	_____	_____
Thursday	_____	_____	_____	_____
Friday	_____	_____	_____	_____
Saturday	_____	_____	_____	_____
Sunday	_____	_____	_____	_____
Totals		_____	_____	_____

**\*\*If your team stayed overnight, you must complete BOTH pages of this form and attach the original paid motel receipt.**

SIGNED: \_\_\_\_\_, Principal

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

# ROOMING LIST FOR VHSL STATE CHAMPIONSHIP TEAM MEMBERS

(REPRODUCE THIS FORM AS NEEDED FOR EACH TRIP TAKEN BY SCHOOL TEAM.)

## COMPLETE THIS PAGE IF YOUR TEAM STAYED OVERNIGHT

List the members of your official team party as they were assigned to motel rooms for the state championship overnight accommodations. BOTH PAGE 1 AND PAGE 2 OF THE REPORT MUST BE FILED AT THE VHSL OFFICE for motel reimbursement to be paid.

SCHOOL: \_\_\_\_\_ SPORT: \_\_\_\_\_  
NAME OF MOTEL: \_\_\_\_\_ MOTEL LOCATION (CITY): \_\_\_\_\_

ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_ ROOM # \_\_\_\_\_

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If your team stayed overnight, you must complete BOTH pages of this form and attach the original paid motel invoice.

**AUTHORIZED TEAM ADMITTANCE LIST FOR STATE VOLLEYBALL GAMES**

This form may be copied as needed for each round of the tournament. List the names and positions of the members of your official team party. **Persons listed (maximum of 20) must be those who will be on the team bench and will have access to the locker area. List ONLY team members (players), managers, coaches and trainers.** Those listed below will be admitted free to any VHSL state tournament game.

SCHOOL: \_\_\_\_\_ CITY: \_\_\_\_\_

Principal's/AD's Signature: \_\_\_\_\_

**NAME** (Type or Print Clearly)

**POSITION** (Coach/Player/Mgr/Trainer)

1.	_____	<b>HEAD COACH</b>
2.	_____	<b>ASSISTANT COACH</b>
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
	<b>Team Bus Driver</b>	<b>Bus Line</b>

**AUTHORIZED SPIRIT GROUP ADMITTANCE LIST FOR STATE VOLLEYBALL GAMES**

This form may be copied as needed for each round of the tournament. List no more than 20 squad members plus 2 coaches and one bus driver for any performing spirit group (i.e., pep band, cheer squad, drill team, step team, dance squad, etc.) for free admission to a state basketball tournament game. ALL others must purchase an admission ticket.

SCHOOL: \_\_\_\_\_ CITY: \_\_\_\_\_

Principal's or AD's Signature: \_\_\_\_\_

**NAME** (Type or Print Clearly)

**POSITION** (Coach/director/squad member)

1.	_____	<b>HEAD COACH/DIRECTOR</b>
2.	_____	<b>ASSISTANT COACH/DIRECTOR</b>
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
	<b>Bus Driver</b>	<b>Bus Line</b>