

**VIRGINIA HIGH SCHOOL LEAGUE
1642 STATE FARM BOULEVARD
CHARLOTTESVILLE, VIRGINIA 22911**

EXECUTIVE COMMITTEE MINUTES -- DECEMBER 2008

TIME: Tuesday, December 2, 2008

12:00 p.m. Foundation Board Meeting – VHSL Office

3:00 p.m. Personnel and Operations Committee

3:00 p.m. Finance Committee

3:00 p.m. Technology and Communications Committee

3:00 p.m. Policy and Programs Committee

Wednesday, December 3, 2008

TIME: 8:30 a.m. -- Full Executive Committee convenes

PLACE: DoubleTree Hotel
990 Hilton Heights Road
Charlottesville, Virginia

- I. **Roll Call:** Nelson Simpkins, Bill Owen, Rob Arnold, Dante Lee (alternate for Mike Lane, Region D), Jim Whorley, Lawrence Whiting, Gene Kotulka, E. G. Bradshaw, Cynthia Watson, Pete Koste, Jim Stemple, Mike Campbell, Vanessa Wigand, Charles "Mike" Harris, Rusty Fairheart, Dan Lyons, Anthony Brads, Don Stowers, Raymond Kohl, Dan Checkosky, Judy Brinsfield, Clay Moran, Denise Bowman-Scott, John Miller and Ken Tilley.

Members absent: Charles Turner, Randy Thomas, Jim Thornton and Bob Tata.

Also attending were staff Tom Zimorski, Jim Garman, Joyce Sisson, Lisa Giles, Tom Dolan, Hannah Catherine Munro, Mike McCall and Lora Bickley; as well as Bruce Phelps, Virginia Beach City Schools; Marty Bechtol, Granby High School; Buck Smith, Warren County Public Schools; Les Cummings, Loudoun County Schools; Marc Cole, Orange County High School; Bill Curran, Fairfax County City Schools; William Gouldthorpe, Amherst County High School; Curtis Baker, Roanoke City Schools.

- II. **Agenda Approval:** Bill Owen moved, Jim Stemple seconded and the committee voted 22-0 to approve the agenda as presented.
- III. **Minutes:** Raymond Kohl moved, Jim Stemple seconded and the committee voted 22-0 to approve the September 18, 2008, Executive Committee Minutes as presented.
- IV. **Announcements and Call for New Business:** Lora passed around the sign-up sheet for the accommodations for the March Membership meetings.

Call for new business:

- A. Volleyball: to allow for alternate tournament formats. The committee recommended moving this item to X. Legislation – First Vote Items after the Swim & Dive legislation.

- V. **Concerns from the Public:** None.

VI. **Committee Reports:**

- A. **Finance:** Chairman Rob Arnold reported the findings and recommendations of this committee.

1. Reviewed the VHSL and Foundation Balance Sheets and Income and Expense Reports through October 31, 2008.

2. Audit Report: Robinson, Farmer, Cox Associates audited the financial statements of the Virginia High School League, Inc. for the year ended June 30, 2007, and issued their report. The auditors issued an unqualified (clean) audit report and expressed their opinion that the financial statements presented a fair statement of the financial position of the Virginia High School League. Copies of the audit were available to committee members on request.
3. Presented the initial FY2010 budget. The Finance Committee asked that staff bring back to the February meeting an alternate budget which would include a 2% salary increase across the board. (Note: As previously announced, there will be no increase in membership fees, activity fees, or insurance premiums for FY2010.)
4. Noted that Football Benefit Game Income is up.
5. Bob Dix, Foundation Board Chairman, spoke to the committee concerning the importance of supporting the VHSL Foundation. Plans are to seek out people in the public eye that are successful to serve on an Honorary Campaign Committee and asked the Executive Committee to forward to him any suggestions of individuals to include on this committee.
6. Recommended approval of the concept of the Virginia State Lottery as a VHSL partner.
7. Recommended denial of requests from Bassett, Magna Vista, Clarke County and Monticello high schools to waive the late fee penalty for membership dues.
8. Noted the Admissions and Pass Policy Committee will be meeting on January 8.

Rob Arnold moved, Mike Harris seconded and the committee voted 23-0 to approve the finance committee report and recommendations.

- B. **Personnel:** Chairman Bill Owen reported the findings and recommendations of this committee.

The main purpose of the meeting was to review the goals of the Executive Director and the goals assessment at mid-year.

Goal 1 – Budget

- FY2010 Proposed Budget presented at this meeting represents a three-year average from FY 2006, 2007 and 2008, along with the current FY2009 Budget and projected FY2010 budget figures. Staff will meet in January to make adjustments.
- Salary – previously budgets have reflected a 3% increase in staff salaries. For several years, no step increases have been given, but the VASS Study Committee's increase was factored in two years ago.
- Due to the economic situation, no salary increases are reflected in the FY2010 budget.

Don Stowers moved, Mike Harris seconded and the committee recommended no salary increases at this time, with the possibility of a salary increase being added if funds warrant it later.

- Sponsorship – VHSL has received no indication from Wachovia Bank to date that they plan to drop us as a corporate sponsor. They are still in negotiations with Wells Fargo and cannot give us a commitment at this time.

Goal 2 – Building (physical plant)

- The following individuals will be asked to serve on the VHSL Building/Capital Campaign Committee:

Nelson Simpkins, Pete Koste
Roger Mello (principal of Eastern View High School)
Roger Collins (superintendent of Nelson County Schools)
Harry Ward, VSBA
Ken Tilley, Tom Zimorski, Jim Garman, Mike McCall, VHSL

- The committee suggested contacting Al Butler, VASS, as a committee member.
- The Executive Director has communicated with Al Reaser, former Albemarle County Schools Building Director, for assistance.
- After reviewing the proposed RFP and preliminary timeline, the committee suggested adding a projected cost after the schematic design and to incorporate the "green" aspect.

Goal 3 – Develop a new classification system

- The four area meetings and two region meetings held to discuss the Five Division Playoff Model all had good turn out.
- It was unanimous at all meetings that VHSL continue pursuing this concept.
- After discussion it was determined that a committee needed to be established to address specifics such as:
 1. Whether the proposal should be for six divisions or five
 2. Status of districts
 3. How to qualify to playoffs
 4. Financing and distribution of revenue
 5. Determination of governance
 6. How to handle appeals
- This committee would need to meet in January and do the functional work and make a recommendation to the February Executive Committee. The Personnel Committee recommends that the R&R Committee be the group assigned this task.

Goal 4 – Prioritize years three and four of the Strategic Plan

- In view of the economy, we need to determine if past priorities are still relevant.

It was the consensus of the Personnel Committee they were satisfied with the progress made by the Executive Director on his goals and that the committee agreed they were satisfied with his mid-year report summary that included his day-to-day operations of the VHSL.

Rob Arnold moved, Pete Koste seconded and the committee voted 23-0 to go into Executive Session to discuss personnel matters 2.2-3711 A (1).

Rob Arnold moved, Pete Koste seconded and the committee voted 24-0 to reconvene in public session.

Rob Arnold moved, Pete Koste seconded and the committee certified 24-0 (Watson joined the meeting) that to the best of each member's knowledge that during the executive session only such public business matters as were identified in the executive session motion were heard, discussed or considered.

Bill Owen moved, Lawrence Whiting seconded and the committee voted 23-0-1 (Kotulka abstaining) to accept the report of the Personnel Committee approving the mid-year evaluation of the Executive Director, noting satisfactory progress in meeting goals and overall performance of responsibilities.

C. **Policy and Programs:** Vice-chair Lawrence Whiting reviewed the committee's findings and recommendations.

1. **Sports Medicine Advisory Committee (SMAC):** Reviewed the November 5 minutes and recommended approval of a policy to allow for an advisory committee to make a presentation to the full Executive Committee at the discretion of the Policy Committee chair.

Lawrence Whiting moved, Tony Brads seconded and the committee voted 24-0 to approval the policy to allow for an advisory committee to make a presentation to the full Executive Committee at the discretion of the Policy Committee chair.

2. **Coaches Ed Committee:** The Coaches Education Committee requested the following proposal be considered by the Executive Committee and the Policy Committee recommended approval.
 - Require all coaches to complete the VHSL Component (formerly called the State and Local Component) either online or face-to-face within three years of the start of this Initiative.
 - Require all first-time coaches and those who are exempted by the VHSL Coaches Rule – 27-2-2(4) -- to successfully complete the VHSL Basic Coaching Principles and Sport First Aid online course or any other VHSL-approved course in the principles of coaching and sport

first aid within two years after initial employment.

- Strongly recommend all coaches reach a mastery level of coaching education by successfully completing the VHSL Advanced Coaching Education Program (Coaching Principles, Sport First Aid, State Component).

Lawrence Whiting moved, Vanessa Wigand seconded and the committee voted 10-13-1 (Harris, Stowers, Bradshaw, Moran, Lee, Wigand, Brads, Fairheart, Checkosky, Miller voting yes; Watson abstaining) to approve the Coaches Education Committee's request. Thus the motion failed.

3. Legislation: Reviewed legislative proposals with recommendations as follows:

- Recommended: **70-8-1; 70-8-2:** Golf – Breaking Ties
- Recommended: **30-5-1 Specific Penalties** – Scholastic Bowl coaches must be held to the same standard as other academic activities.
- Recommended: **SECTION 116 Oral Interpretation** – Prohibit manuscripts; asking a judge to evaluate contestants where some use a manuscript and others do not is unfair.
- Recommended: **27-8-1: Out-of-Season Practice Rule** – Provide more definitive guidelines
- Recommended: **27-8-3: Out-of-Season Practice Rule Penalty** – Allow Executive Director to impose penalties for consistent application of disciplinary action.
- Did not recommend: **12-1-1 Membership** – Give schools greater representation on Executive Committee.
- Recommended: **27-8-3 Out-of-Season Practice Rule Penalty** – Schools in violation of the Out-of-Season Practice Rule shall be declared ineligible for any district, region or state participation and fined \$1,000.
- Recommended: **27-13-6 Sportsmanship** – Prescribes the same consequences for pre-season activities as currently exists in all other contests.
- Recommended: **28-6-2 Transfer Rule** – Modify the requirements for student transfers from a non-member school to match the intent of this rule.
- Recommended: **70-6-1 (Golf) Determining State Championships** – Allow coaches more freedom to instruct players during competition without delaying game.
- Recommended: **80-3-1 Swim and Dive** – Reduces the number qualifying from region to state.
- Recommended tabling until February: **54-8-1 Volleyball** – Allow for alternate tournament formats.

4. Playoff Sites: Recommended that staff provide regions with more specific information regarding unconfirmed playoff sites for 2009-10.

5. Nelson County Superintendent's request for Group A pole vaulter to participate in Group AA district, region and state meet in indoor track – not recommended.

6. Review Strategic Planning Policy and Programs Critical Issues:

2008-09

- Enhance district, region and state events, venues and experiences for all participants by creating positive, "big time," special atmosphere for VHSL events and ensuring adequate procedures are in place to control entry access at playoff events.
- Continue emphasis on sportsmanship initiatives at all levels by holding schools accountable for maintaining proper institutional control.

2009-10

- Enhance district, region and state events, venues and experiences for all participants by creating incentives for hosting and for increasing attendance and sponsorship at those events.

- Regularly evaluate VHSL rules, policies and penalties; determine most significant problem areas and trends and recommend appropriate actions.

D. **Technology and Communications:** Chairman Jim Stemple reviewed the committee's findings and recommendations:

1. **Update on Clearwired** with emphasis on redesigned website. It was announced that we are close to having the website launched. Joyce Sisson gave a detailed update to the committee.
2. **Review Strategic Planning Technology/Communications and Presence/Advocacy Critical issues:**

2008-09

- Develop and implement a five-year technology plan based on VHSL needs by enlisting consultants to work with staff to implement technology projects.
- Create and deliver outreach initiatives to specific audiences by building greater student awareness of the VHSL and the importance of participation in activities. Build greater awareness of and support for VHSL activities among administrators, athletic and activities directors, coaches, officials and school board members.
- *Committeeman Jim Thornton has requested consideration of VHSL banners for each high school to display in their gyms. This could be paid through the contingency funds that contain over \$1 million dollars currently.

*The committee recommended this item be tabled until the February meeting in order to give Mike McCall an opportunity to look into the cost of banners.

2009-10

- Secure staffing and resources to improve delivery and receipt of information.
- Maintain website to ensure timely, complete and consistent information.
- Pursue expanded broadcast delivery of VHSL events.
- Create and deliver outreach initiatives to specific audiences by building greater parent and community awareness of and support for VHSL activities.

VII. **Legal Report:**

Rob Arnold moved, Denise Bowman-Scott seconded and the committee voted 24-0 to go into Executive Session under 2.2.-311 (A) 7, briefings by staff pertaining to actual or probable litigation.

Dan Lyons moved, Denise Bowman-Scott seconded and the committee voted 24-0 to reconvene into public session.

Bill Owen moved, Denise Bowman-Scott seconded and the committee certified 24-0 that to the best of each member's knowledge that during the executive session only such public business matters as were identified in the executive session motion were heard, discussed or considered.

The committee received a report from the Executive Director regarding a specific legal matter.

- VIII. **Redistricting and Reclassification:** Executive Director Tilley reported to the committee on the four area meetings and two region meetings held around the state to discuss at length the new Five Division Playoff Proposal in which more than 300 individuals from 182 schools attended. Those in attendance supported further consideration of this concept.

The Executive Committee directed staff to prepare a Six Division Playoff Breakdown for comparison purposes.

Bill Owen moved, Denise Bowman-Scott seconded and the committee voted 24-0 to approve the establishment of a committee (one representative from each region) to work closely with the staff in further developing specifics related to the division playoff proposal, taking into consideration input from the field, with recommendations to be presented for review at the February Executive Committee meeting.

IX. **Consent Agenda:** Pete Koste moved, Denise-Bowman Scott seconded and the committee voted 24-0 to move the Emergency Golf legislation from the Consent Agenda to X. Legislation, Emergency.

Denise Bowman-Scott moved, Lawrence Whiting seconded and the committee voted 24-0 to approve the remaining Consent Agenda items as noted:

A. **March Meeting Schedule:**

Tuesday, March 10 (VHSL State Basketball Tournament)

<u>TIME</u>	<u>TUESDAY</u>
11:00 a.m.	D3 Girls
1:00 p.m.	D3 Boys
3:00 p.m.	D3 Girls
5:00 p.m.	D3 Boys
7:00 p.m.	D4 Girls
9:00 p.m.	D4 Boys

Wednesday, March 11 (VHSL State Basketball Tournament)

<u>TIME</u>	<u>WEDNESDAY</u>
11:00 a.m.	D4 Girls
1:00 p.m.	D4 Boys
3:00 p.m.	AAA Girls
5:00 p.m.	AAA Boys
7:00 p.m.	AAA Girls
9:00 p.m.	AAA Boys

Thursday, March 12, Holiday Inn Select, Richmond

8:00 - 9:00 a.m.	Breakfast/Registration
9:15 - 10:30 a.m.	Group Boards
10:45 - 11:30 a.m.	Breakout Sessions I
11:45 - 12:30 p.m.	Breakout Sessions II

Thursday, March 12 (VHSL State Basketball Tournament)

<u>TIME</u>	<u>THURSDAY</u>
11:00 a.m.	D1 Girls
1:00 p.m.	D1 Boys
3:00 p.m.	D1 Girls
5:00 p.m.	D1 Boys
7:00 p.m.	D2 Boys
9:00 p.m.	D2 Boys

Friday, March 13

8:00 - 8:45 a.m.
8:45 – 10:15 a.m.

Breakfast/Registration
Membership Meetings

Friday, March 13 (VHSL State Basketball Tournament)

<u>TIME</u>	<u>FRIDAY</u>
11:00 a.m.	D2 Girls
1:00 p.m.	D2 Girls
3:00 p.m.	<u>D1 Girls-Final</u>
5:00 p.m.	<u>D1 Boys-Final</u>
7:00 p.m.	<u>AAA Girls-Final</u>
9:00 p.m.	<u>AAA Boys-Final</u>

Saturday, March 14 (VHSL State Basketball Tournament)

<u>TIME</u>	<u>SATURDAY</u>
11:00 a.m.	<u>D3 Girls-Final</u>
1:00 p.m.	<u>D3 Boys-Final</u>
3:00 p.m.	<u>D2 Girls-Final</u>
5:00 p.m.	<u>D2 Boys-Final</u>
7:00 p.m.	<u>D4 Girls-Final</u>
9:00 p.m.	<u>D4 Boys-Final</u>

B. **October 2008 Group Board Minutes:** As presented by respective groups.

C. **Legislation:**

Second-vote items:

30-5-1	Specific Penalties (Rules Clinic Attendance) -- Scholastic Bowl coaches must be held to the same standard as coaches in other academic activities.	Approved 24-0 (Bowman-Scott moved, Whiting seconded)
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X. **Legislation:**

Emergency Legislation

70-8-1	Golf – Breaking Team Ties	Approved 24-0
70-8-2	Provides additional placement of tie breaker to better define the process.	(Koste moved, Bowman-Scott seconded)

Second Vote

27-8-1	Out-of-Season Practice Rule – Provide more definitive guidelines and set dead periods for out-of-season activities.	Not app. 2-21-1 (Bradshaw moved, Bowman-Scott seconded; Bradshaw, Stowers voting yes; Harris abstaining)
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| 27-8-3 | Out-of-Season Practice Rule Penalty – Allow Executive Director to impose penalties for consistent application of disciplinary action. | Approved 24-0
(Koste moved, Kotulka seconded) |
| Section 116 | Oral Interpretation – Prohibit manuscripts; asking a judge to evaluate contestants where some use a manuscript and others do not is unfair. | Approved 23-1
(Kohn moved, Koste seconded; Stowers voting no) |
|
<u>First Vote</u> | | |
| 12-1-1; 12-2-1 | SECTION 12: Executive Committee – Give schools greater representation on the Executive Committee. | Died for lack of second
(Kotulka moved) |
| 27-8-3 | Penalty (Out-of-Season Practice Rule)
School programs in violation of the Out-of-Season Practice Rule shall be declared ineligible for any district, region or state participation and fined \$1,000. | Not rec. 0-24
(Bowman-Scott moved, Kohl seconded) |
| 27-13-6 | Sportsmanship Rule --- Prescribes the same consequences for pre-season activities as currently exist in all other contests. | Rec. 24-0
(Bowman-Scott moved, Whiting seconded) |
| 28-6-2 | Transfer Rule – Modify the requirements for student transfers from a non-member school to match the intent of this rule. | Rec. 22-2
(Koste moved, Stemple seconded; Whorley, Whiting voting no) |
| 70-6-1 | Golf – Determining State Championships – Allows coaches more freedom to instruct players during competition without delaying play. | Rec. 22-0
(Koste moved, Whiting seconded; Whorley, Fairheart absent for vote) |
| 80-3-1 | Swim and Dive – Reduces the number qualifying from region to state. | Rec. 19-4-1
(Whiting moved, Bowman-Scott seconded; Campbell, Watson, Brinsfield, Checkosky voting no; Owen abstaining) |

54-8-1 Volleyball – Allows for alternate tournament formats.

Tabled**
(Whiting moved, Kotulka seconded)

****Tabled until the February meeting to give regions an opportunity to discuss at their meetings – could be voted on as “emergency” in February.**

XI. **Action Agenda:**

A. **Confirmation of 2009-10 State Playoff Sites:**

Sport	2008-09	2009-10
Cheerleading	Siegel Center, VCU (secured through 2011-2012)	Siegel Center, VCU (secured through 2011-2012)
Cross Country	Great Meadows	Great Meadows
Field Hockey	National Training Center, VA Beach (secured through 2009-2010)	National Training Center, VA Beach (secured through 2009-2010)
Football -- Division 6	Virginia Tech	
Football -- Division 5	Virginia Tech	
Football -- Division 4	Liberty University	
Football -- Division 3	Liberty University	
Football -- Division 2	Salem Stadium (secured through 2009-2010)	Salem Stadium (secured through 2009-2010)
Football -- Division 1	Salem Stadium (secured through 2009-2010)	Salem Stadium (secured through 2009-2010)
Golf, AAA	Independence Golf Club (secured through 2009-2010)*	Independence Golf Club (secured through 2009-2010)*
Golf, AA	Old Trail Golf Club, Crozet	
Golf, A	Clearcreek Golf Course, Bristol	
Girls Open Golf	Independence Golf Club	
Volleyball	Siegel Center, VCU (secured through 2011-2012)	Siegel Center, VCU (secured through 2011-2012)
Basketball	Siegel Center, VCU (secured through 2011-2012)	Siegel Center, VCU (secured through 2011-2012)
Gymnastics	Northern Region Hosts	
Indoor Track, AAA	Boo Williams Sports Plex, Hampton	
Indoor Track, AA	Liberty University	
Swim & Dive, AAA	George Mason University, Freedom Center	
Swim & Dive, A & AA	University of Virginia	
Wrestling, AAA	Oscar Smith High School (secured through 2008-2009)	Oscar Smith High School (secured through 2008-2009)
Wrestling, A & AA	Salem Civic Center (secured through 2010-2011)	Salem Civic Center (secured through 2010-2011)
Lacrosse	Westfield High School (Part of Spring Jubilee)	Westfield High School (Part of Spring Jubilee)
Spring Jubilee, AAA	Westfield High School (secured through 2009-2010)	Westfield High School (secured through 2009-2010)
Spring Jubilee, A & AA	Radford University (secured through 2008-2009)	Radford University (secured through 2008-2009)
Outdoor Track, AAA	Todd Stadium, Newport News	
Outdoor Track, AA	Harrisonburg	
Outdoor Track, A	Radford University	
Theatre, AAA	MLK Performing Arts Center, Charlottesville	
Theatre, A & AA	MLK Performing Arts Center, Charlottesville	
Scholastic Bowl	William & Mary, Williamsburg	
Forensics	Harrisonburg High School	
Debate	Liberty University	

The committee directed staff to provide regions with more specific information regarding unconfirmed playoff sites for 2009-10.

B. Nelson County High School student participating in Jefferson District for indoor pole vault: The September Executive Committee tabled until the December meeting a request from the superintendent of Nelson County Schools who requested permission for his daughter to participate in pole vault in the Jefferson District, Region II, and ultimately the state indoor track meet at the conclusion of the 2008-09 indoor track season. Group A does not sponsor pole vault.

Dan Lyons moved, Lawrence Whiting seconded and the committee voted 17-6-1 (Bowman-Scott; Whorley; Campbell; Moran; Fairheart; Checkosky voting no; Stowers abstaining) to move the Nelson County pole vault issue off the table.

Pete Koste moved, Denise Bowman-Scott seconded and the committee voted 21-3 (Lyons, Kotulka, Miller voting no) to deny this request.

XII. **Discussion and Information Agenda**

- A. **Area Eligibility Meetings:** Nineteen schools did not attend the 2008 Area Meetings and have been fined. Total attendance 517; 99 principals; 14 assistant principals; 218 athletic directors; 7 assistant principals/athletic directors; 50 activity directors; 17 assistant athletic directors; 95 guidance directors; 2 athletic secretaries; 1 coach; 3 division ADs; 7 administrative aides and 4 others.
- B. **VSBA Conference Presentation:** Executive Director Tilley gave his annual "Front Burner Issues" presentation, and this year's session drew a standing-room-only crowd of approximately 100 people.
- C. **VHSL Student Leaders Conference:** The proposed agenda for the 13th Annual VHSL Student Leaders Conference and Sportsmanship Summit on Apr. 24-25 at Denbigh High School, Newport News will soon be posted on the web site. Another great program is planned, including keynote speakers Harvey Alston and Josh Sundquist. Region representatives are asked to encourage participation.
- D. **Appeals:** The matrix for the appeals to date was provided..
- E. **NFHS Sanctioning Symposium:** Lora Bickley was selected by the National Federation to represent Section 2 at a Sanctioning Symposium in Indianapolis on Oct. 10 to review the new NFHS online sanctioning form and procedures and to make recommendations for changes in sanctioning procedures to the NFHS Board.
- F. **NFHS Speech Committee:** Director of Activities Lisa Giles was been selected to serve on the NFHS Speech Committee as the Section 2 representative and attended her first meeting in October. This year's committee was charged with creating and adopting a mission statement. Committee duties also include but are not limited to reviewing NFHS speech publications, creating workshop topics for future Summer Meetings and SDT Directors Meetings, reviewing debate topic selection meeting process and reviewing/discussing SDT initiatives (awards, Hall of Fame, balloting process) and selecting recipients of said initiatives.
- G. **Staff Reports:** Staff reported that to date all state events held had been successful.

XIII. **Recognitions:** Sharon Condoulis will be recognized for her 25 years of service with the VHSL at the February, 2009 meeting.

XIV. **Business from the Floor:**

- A. **2009 October Meetings:**

October 5	Hall of Fame
October 6	Membership Meeting
- B. **Out-of-Season Practice Rule:** E. G. Bradshaw asked that a clarification of the Out-of-Season Practice Rule be developed and sent to the membership. Tom Zimorski will handle this item.
- C. **Coaches Education Legislation:** Tom Dolan will prepare legislation to be shared with the membership concerning Coaches Education.

XV. **Adjournment:** There being no further business, the committee adjourned at 11:57 a.m.