

To: Officials
From: Kelley Haney, Assistant Director
Faustina Lee, Administrative Assistant
Carrie Little, Administrative Assistant
Subject: 2017-2018 Association Information
Date: May 22, 2017



We will open registration up on Arbiter for all officials beginning June 1, 2017. Each individual official will be responsible for his/her own registration. To register, go to: <http://www.vhsl.arbitersports.com> Officials will receive instructions the last week of May regarding the registration process. Commissioners will be required to register as well—complete steps 1-7 and leave the payment piece blank as I will manually mark you as paid.

Registration Schedule: ALL OFFICIALS (new and returning)

Registration will be open all year-beginning June 1.
Rules Tests and Rules Clinics must be completed as follows:
Fall sports: August 21, 2017
Winter sports: November 27, 2017
Spring sports: March 12, 2018

Officials that miss the deadline for completing the rules tests and clinics will be assessed a \$50 late fee. The late fee will be handled on-line through Arbiter.

Registration Fees: The VHSL registration fee is \$45.00 for the first sport and \$30.00 for the second and each subsequent sport. The registration fees cover administrative costs, insurance NFOA membership for each official and other officiating program costs.

Rules Books: As soon as we receive the rules books from the NFHS, as well as the Pre-Season guides and other publications, we will send them to each association for distribution at an association meeting. Initial quantities will be based on the prior year's registration numbers. Additional books will be available on an as-needed basis.

Insurance: Officials are insured through the National Federation of State High School Associations. The benefits summary and certificate of insurance can be found on the NFHS website. (www.nfhs.org) It can be found by selecting "officials" from the "NFHS for You" drop-down menu and scrolling to the bottom of the page.

VHSL Rules Clinics: At this time, it is planned that all rules clinics for 2017-18 except competition cheer will be offered on-line. Recorded clinics will be available for all other sports as shown on the attached schedule. (dates are approximate) To view the clinic, officials must sign in to the VHSL Central Hub in Arbiter, and click on the tab labeled "Online Clinics." Available clinics will be listed. Note that officials that do not complete the clinic requirement by the deadline will be assessed a \$50 late fee which will be paid on-line through Arbiter. As each official views the on-line clinic, it will be recorded by the presentation system. Officials who intend to work VHSL contests must meet the VHSL clinic

requirement for each sport that they register for. VHSL member schools that use non-VHSL qualified officials are subject to a \$50 fine per contest. Officials must also meet all local association requirements.

Rules Exams: All officials must take and pass the 2017-18 NFHS rules exam in each sport that they are registered for in order to be eligible for assignment to VHSL contests. A minimum score of 75% is required for assignment to regular season varsity games. A minimum score of 85% is required for post season eligibility. All testing will be done on-line through the Arbiter VHSL Central Hub and will be offered as shown on the attached schedule (dates are approximate). Officials who do not complete the exam by the deadline for their respective sport will be assessed a late fee of \$50 which will be paid on-line through Arbiter. Officials will have 2 chances to take the exam and score an 85%. Please remind your officials that the test is open book. If an official takes the NFHS rules exam through another state-it is their responsibility to have the score sent to the VHSL office so that they may get credit for the exam. We must load their exam score in manually in the VHSL office.

Official's Uniform: Officials are to wear the uniform prescribed by the VHSL (see VHSL Sports Association and Official's Guide on the VHSL website under "officials") The VHSL official's emblem must be worn or sublimated on the left chest of the uniform shirt. The American flag must be sewn or sublimated on the left sleeve. No other association patches should be worn on the shirt unless permission has been granted in writing by the VHSL.

VHSL State Event Pass: Officials may purchase, through their association, a VHSL State Event Pass. This pass entitles the owner to admittance into all VHSL state tournament events. The cost of the pass is \$25.00. The form to request State Event Passes is attached to this email. Individual officials may not request to purchase passes; the request must come from commissioner.

Other Registration Questions: Contact the VHSL office at 434-977-8475. Faustina Lee(flee@vhsl.org) works with basketball, cheer, field hockey, gymnastics, soccer, and track and field. Carrie Little(clittle@vhsl.org) works with baseball, softball, boys and girls lacrosse, swim and dive, football, volleyball and wrestling.

	FALL SPORTS	WINTER SPORTS	SPRING SPORTS
	Cheer, Field Hockey, Volleyball, Football	Basketball, Gymnastics, Wrestling, Swim & Dive	Baseball, Boys Lacrosse, Soccer, Softball, Track
Registration Opens	June 1, 2017	June 1, 2017	June 1, 2017
Clinic & Test Deadline	August 21, 2017	November 27, 2017	March 12, 2018

Target release date for Fall sports rules clinics: July 24, 2017

Target release date for Winter sports rules clinics: October 30, 2017

Target release date for Spring sports rules clinics: February 5, 2018

A \$50 late fee will be assessed for officials that do not view the clinic by the deadline for their particular sport.

New officials that have moved into the area will be assisted on a case by case basis.