

**VHSL STAFF POSITION VACANCY
DIRECTOR OF FINANCE**

The Virginia High School League (VHSL), an established not-for-profit educational organization, is seeking qualified candidates for the position of Director of Finance.

Qualifications for the position are a Bachelor's Degree in business, accounting or related field or equivalent experience with emphasis in business (CPA a plus); experience in working with budgets and strong accounting skills; strong computer skills and ability to operate computer programs (experience with Great Plains Software preferred); prefer experience in payroll and Human Resources since the position is responsible for managing those programs for the organization; ability to organize and work with others; ability to make effective written and oral financial presentations; assist in the annual audit; and must be reliable, possess integrity and good judgment.

General responsibilities of the position include managing the League's overall accounting operation and assisting the Executive Director on all financial matters.

Starting date for the position and salary/hours of employment to be determined with the candidate. Excellent benefits are provided.

Candidates should direct inquiries and submit a letter of application along with a resume to include three professional references to Lora Bickley, Virginia High School League, 1642 State Farm Boulevard, Charlottesville, VA 22911-8809, telephone 434-977-8475.

Deadline for receipt of submissions is August 1, 2016.

The VHSL is an Equal Opportunity Employer and does not discriminate
on the basis of sex, creed, color, national origin, disability, or age.